

<b>Doc Custodian:</b> HSE Professional	 <b>Marathon Petroleum Company LP</b>	<b>Doc No.: HSS 015</b> <b>Rev No: 003</b>
<b>Approved By:</b> ESS Manager		<b>Safety Standard</b>
<b>Revision Approval Date:</b> 03/17/2023		<b>Next Review Date:</b> 03/17/2026

# Los Angeles Refinery

## Smoke Free Facility Standard Overview

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**Purpose** To provide a smoke-free work environment to protect workers from the adverse effects of tobacco smoke, e.g., cigarettes, cigars, pipes and electronic nicotine delivery systems (i.e., electronic cigarettes).

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**Scope** This policy applies to all Marathon employees, contractors, vendors, and visitors at all Marathon locations. The property leased by Ineos Polypropylene, located inside the LAR-C fence-line, will adhere to this procedure and prohibit the use of smoking tobacco products and electronic cigarettes in this area. This procedure does not apply to lessees of Marathon property (e.g., the container storage companies who are leasing property south of Sepulveda and south of the Blue Barn).

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**Records Retention** Printed copies of this document should not be retained more than 12 months. Any revision to this document will be retained a maximum of 10 years following the revision.

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**Supersedes** This document is replacing the HSS 015 Smoke Free Facility, Rev 01.

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## 1.0 Procedure

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### 1.1 Designated Smoking Areas inside the Refinery Fence Line

On the public sidewalks or designed walkways or gravel/dirt areas that are outside of the Marathon, LAR property or fence line and in Designated Smoking Areas, see list below:

<b>Designated Smoking Areas</b>
<b>Carson</b>
<ul style="list-style-type: none"> <li>• West of Gate 21 turnstile, west of the shops building.</li> <li>• Northwest of Gate 7 turnstile.</li> <li>• South of Gate 3 turnstile.</li> <li>• Parking lot east of Campus One.</li> </ul>
<b>Wilmington</b>
<ul style="list-style-type: none"> <li>• Fenced area north of the laboratory building</li> </ul>

**Important Note:** The smoking areas are equipped with butt cans and fire extinguishers. Smoking area users are responsible for housekeeping in these areas.

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### 1.2 Areas where Smoking is Prohibited

1.2.1 On Marathon property and any property operated by Marathon aside from the public sidewalks or designed walkways or gravel/dirt areas that are outside of the Marathon, LAR property or fence line and in Designated Smoking Areas.

**Important:** This includes all parking lots and roadways (internal and external) that is Marathon owned or leased.

1.2.2 In all MPC owned, vendor, contractor, or visitor owned or rented vehicles.

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## Revision History

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**Document  
Revision  
History**

Complete the following table for each document revision.

Revision #	Summary of Changes	By:	Date
0	Merged LAR C & Wilmington and Corporate SOP.	Rinaldo Edmonson/Brian Quinn	05/05/2016
1	Changes to recognize designated smoking areas on Marathon property	Mike Kulakowski	03/15/2023

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